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**Community Sponsorship – Volunteer visits record sheet**

Record the key points from the visit and any actions that have resulted.

Volunteer name: Parish

Volunteer name: Date of visit / appointment

# Key points from the visit

Record any actions that are agreed and planned with the family

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Specific Actions | Expected outcome | Resources needed | Time scale | Who can help with this action? |
|  |  |  |  |  |
|  |  |  |  |  |

Are there any Safeguarding concerns? Please circle YES NO

If yes, has the safeguarding lead from the parish been informed YES NO

Has a SIRF form been completed and sent to Nugent? YES NO

Thank you, please sign and date this form and send to cssvisitlog@nugentcare.org

Signature Date